## Setup Mail Icon (in Agent Office)



- 1. Close all modules
- 2. Click on Tools then Setup Options

P٢	eferences 🔀
	Address Blocks Communications Settings Contact Manager Settings Contact User Defined Fields Setup Customization Settings Default Letter Delete Activities E-Mail Settings E-Mail Signatures Forms Programs
	Listing User Defined Fields Setup Other Button Setup Photo Manager Defaults Pick Lists Startup Settings System Defaults TransactionPoint Setup
,	Select Option Close

- 3. Click Other Button Setup
- 4. Click on Select Options

Other Toolbar Button Setup	×
Other Programs s:\Program Files\Wicrosoft Office\OFFICE11\outlook.exe	
MS Outlook	
Add Edit Delete Up Down	

5. If MS Outlook already exists choose Edit

0	ther Program		×
	Settings		
	Description	MS Outlook	<u>O</u>
	File Name	s:\Program Files\Microsoft Office\OFFICE11\outlook.ex	
	ОК	Cancel Browse Change	Icon

Description = MS Outlook

File Name = s:\Program Files\Microsoft Office\OFFICE11\outlook.exe

- 6. Enter the info listed in the correct fields
- 7. Click OK then OK again

Other Toolbar Button Setup	X
Other Programs s:\Program Files\Microsoft Office\OFFICE11\outlook.exe	
Add Edit Delete Up Down	
OK Cancel	

8. If MS Outlook does not exists choose Add

0	ther Program		×
	Settings		
	Description	MS Outlook	
	File Name	s:\Program Files\Microsoft Office\OFFICE11\outlook.ex	
	ок	Cancel Browse Change	lcon

Description = MS Outlook

File Name = s:\Program Files\Microsoft Office\OFFICE11\outlook.exe

- 9. Enter the info listed in the correct fields
- 10. Click OK then OK again